

LITTLE BLOSSOM MONTESSORI SCHOOL  
758 Shoreline Drive, Aurora, IL 60504  
**CHILDCARE AGREEMENT**

This agreement is entered into on the \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ between  
(Month) (Year)

**Parent / Guardian #1** Name: \_\_\_\_\_  
(herein after referred to as "Parent / Guardian")

Phone: \_\_\_\_\_

Address: \_\_\_\_\_  
(Street ) (City) (State) (Zip)

**Parent / Guardian #2** Name: \_\_\_\_\_  
(if applicable) (herein after referred to as "Parent / Guardian")

Phone: \_\_\_\_\_

Address: \_\_\_\_\_  
(Street) (City) (State) (Zip)

**and** Name: **Little Blossom Montessori School** Phone: 630-865-3370 Address: 758 Shoreline Drive, Aurora, IL-60504

**for the care of** Child's Name: \_\_\_\_\_ D.O.B.: \_\_\_\_\_

**1.) Hours of Service**

Under this agreement, childcare will be provided for the above named child during the Time period mentioned below.

	Mon	Tue	Wed	Thu	Fri
Begin Time					
End Time					

It is important that the above hours are adhered to. If the *Parent / Guardian* is late in picking up their child, they are responsible for notifying the *Provider* as soon as possible so that arrangements can be made.

Repeated late pickups can result in termination of this agreement by the *Provider*. In addition, a fee of \$ 1 will be charged for each minutes (*Minute, 15 minute period, hour, etc.*) that the parent is late in picking up their child.

**2.) Rates and Fees**

The agreed upon fee for childcare is \$\_\_\_\_\_. This fee is due on the 1<sup>st</sup> Day on a monthly basis.  
(Date, day of the week, or month) (*Weekly, monthly, etc.*)

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Overtime services may be provided at the *Provider's* discretion at the rate of \$15 per hour. The *Provider* may change the agreed upon rates of this section by supplying the *Parent / Guardian* with 2 (two) week(s) written notice.

### 3.) Attendance

The agreed upon rate in Section 2 "Rates and Fees" is payable regardless of whether the child actually attends the school on the days.

### 4.) Payments

Payments are promptly due on the terms of Section 2 "Rates and Fees". If a payment for school is late, a late fee for the amount of \$ 25 per day will be assessed. Repeated late payments can result in termination of this agreement by the *Provider*. Any returned check fee of \$25 will be the responsibility of the parent. If the bank returns check(s), the *Provider* reserves the right to demand that all future payments be made in the form of cash only.

### 5.) Termination of Services

Both party may terminate this contract, and the childcare services specified within, 1 month notice is given. The *Provider* may terminate the agreement immediately in the event that the child's behavior endangers the other children or the *Provider*. The *Provider* may also terminate the contract early for repeated violations of this agreement by the parent.

### 6.) Holidays

Preschool/Childcare Program will be closed, and no services will be provided during the following holidays or School Closing days:

New Year's Days	Martin Luther King Day
Veterans Day	President's Day
Spring Break	Thanks Giving Days
Memorial Day	Christmas Holidays
Summer Break	Winter Break (Refer to school calendar)
Parent Teacher Conference Days	Emergency School Closing days
Labor Day	Teacher Work Days

### 7.) Vacation

Our tuition rates are based on a full school year. There will be no adjustments in tuition for holidays, academic program closing days, emergency closing days or any other day your child does not attend school. **If your family chooses to take vacation during our academic year, full tuition is due.**

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Our academic year ends on the last day of May. The summer school is optional, and tuition charged per month/session to those families that choose to attend. Call the office for any absences and notify prior to 10 am. on the day of absence. If your family will have an extended absence from the school, we ask that you complete our vacation form. A minimum notice of 1 month is required before vacation. If no notification of absence is made and your child misses 10 consecutive academic days, we will assume that you have voluntarily terminated from the school. You may choose to reenroll by paying the re-registration fee, and a new placement will be made for your family within the school.

8.) Snacks /Lunch

Following meals will be provided by school	Number Provided	Comments
Morning, Afternoon and Evening Snack	3	School Supplied
Lunch	1	Extended day and Full Day program

Children (are / are not) permitted to bring food from home with the following (Circle one) provisions (if any)

\_\_\_\_\_

\_\_\_\_\_

9.) Potty Training

If the pre-school age child had success in potty training at home, but still needs little assistance during school time, the Provider may attempt to provide assistance in the potty training process. Staff will not touch the child’s privacy; but staff members assist and guide during the cleaning process.

10.) Child’s Illness

If the child is exhibiting any of the following symptoms, the child will not be accepted for care that day and alternate care arrangements should be made.

Flu, Temperature 100 degree or above, Excessive coughing and sneezing.\_\_\_\_\_

Contagious Virus\_\_\_\_\_

Diarrhea and vomiting\_\_\_\_\_

Should the child begin to exhibit any of the above symptoms, the Provider may notify the Parent / Guardian and request an immediate pickup of the child. This policy is implemented to ensure the safety and well-being of the other children in the daycare and the Provider. Child may return to school when he/she is fever and symptom free for 24 hrs. at home.

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11.) Guidance Policy

The technique of "redirecting/thinking chair" will be used in the event the child misbehaves. The Provider will use the opportunity to explain why the child's actions were inappropriate and include the child in the problem solving process. If a child becomes abusive or poses a danger to the other children, the Provider reserves the right to require immediate pickup and / or terminate this agreement in the interest of safety (Please refer to Parent handbook for more details on Guidance Policy)

12.) Child Release Policy

Under no circumstances will the child be released to anyone other than the individuals named on the "Child Pickup Authorization" form.

13.) Other Policies

I acknowledge that I have read and understood the Little Blossom Montessori School's

- (a) Parent hand book
- (b) The Pesticide Policy
- (c) The Pickup Agreement
- (d) Childcare Agreement

Yes  No

Authorization Signature(s)

By signing this agreement, all parties agree to abide by the policies and procedures specified within. The procedures for termination of this contract are located within this document under the Termination of Services section.

Parent / Guardian #1

_____ Parent / Guardian Name	_____ Signature	_____ Relationship	_____ Date
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Parent / Guardian #2 (if applicable)

_____ Parent / Guardian Name	_____ Signature	_____ Relationship	_____ Date
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Provider (Little Blossom Montessori School)

_____ Signature	_____ Printed Name	_____ Date
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